

Receipt of Release of Children Policy

Children will be released to the following persons;

1. Any person who has enrolled the child, unless prior arrangements have been made with a staff member for an alternate pick up;
2. In an emergency, the child may also be released to the contact persons listed on the Emergency Release Form;
3. Any person listed on the Authorized to Release card. These cards will be used for babysitters and other family members or friends that are authorized to pick up;

** All person unfamiliar to staff will be asked for proper identification before your child will be released.*

Please note that any person suspected to be under the influence of alcohol or drugs will not have access to the child.

Please sign below indicating that you understand our Release of Children Policy and return to the office. Thank you.

Signature: _____

Please print family name: _____